



MEASURES OF THE DEAN OF THE FACULTY OF ECONOMICS No. 169/2019E

on the obligations of doctoral students at the Faculty of Economics of the University of South Bohemia in České Budějovice

27 August 2019

Article 1 General Provisions

1) The Doctoral Study Program (DSP) is conducted in accordance with the relevant provisions of Act No. 111/1998 Coll., on higher education institutions and on amending and supplementing some acts, as amended, (hereinafter referred to as “the Higher Education Act”) and the relevant provisions of the Study and Examination Code of the University of South Bohemia (USB) and the Measures of the Dean No. 123/2017 for the provision of study in the doctoral study program (hereinafter referred to as “the Measures for the Study in DSP”).

2) These Measures define the standard course of study and the obligations of doctoral students at the Faculty of Economics of USB in České Budějovice and thus extend the scope of obligations arising from the Higher Education Act and other regulations referred to in Article 1, Clause 1 of these Measures.

Article 2 Standard Course of Study and Deadlines for Fulfilling Study Obligations

1) Study in DSP is conducted in accordance with the Measures for the Study in DSP, Article 9, Clause 1, according to an approved Individual Study Plan (ISP).

2) In the preparation of an ISP and its subsequent fulfilment, a DSP student will take into account the standard course of study, which is specified in Table 1.

3) The Branch Board of the Doctoral Study Program will discuss, in accordance with the Measures for the Study in DSP, Article 5, Clause 4i, and Article 12, the annual study evaluation and will monitor the fulfilment of ISPs of individual doctoral students, taking into account the fulfilment of study obligations listed in Table 1 of these Measures.

4) DSP students will enrol for the state doctoral examination in accordance with the Measures for the Study in DSP, Article 14, Clause 2, no later than the end of the first academic year following the end of the standard DSP study period.

5) DSP students will enrol for the defence of dissertation thesis in accordance with the Measures for the Study in DSP, Article 15, no later than the end of the second academic year following the end of the standard DSP study period.



Table 1: Standard Course of Study and Deadlines for Fulfilling Study Obligations

Year of study	Activity	Deadline	Reference to a relevant regulation
1 st year	Development of ISP and methodology	by 5 January of the current year	Measures for the Study in DSP, Art. 9/2
	Active participation in a seminar of the supervising department – the student presents the topic and methodology of their dissertation	summer semester	Measures for the Study in DSP, Art. 9/7f Study and Examination Code of USB, Art. 37/3a
	Active participation in the Student Scientific and Professional Activity competition	summer semester	Measures for the Study in DSP, Art. 9/7c,e
	Completion of at least 2 subjects in DSP	by the end of 1 st year	Measures for the Study in DSP, Art. 9/7b
2 nd year	Completion of at least 3 subjects in DSP, provided they have not been completed yet	by the end of 2 nd year	Measures for the Study in DSP, Art. 9/7b
	Active participation in the INPROFORUM conference	winter semester	Measures for the Study in DSP, Art. 9/7c,e
	Preparation and submission of an article for the Acta Universitatis Bohemiae Meridionalis journal	winter semester	Measures for the Study in DSP, Art. 9/7g
	Submission or participation in a research project (e.g. individual or team project of the GAJU)	winter semester	
	Participation in the Student Scientific and Professional Activity competition and in the seminars organized by the supervising department	summer semester	
	Preparation and submission of an article for a journal with IF or included in the Scopus database	summer semester	Measures for the Study in DSP, Art. 9/7g
	Study, teaching or research stay abroad	by the end of 2 nd year	Measures for the Study in DSP, Art. 9/7i
3 rd year	Completion of the remaining subjects in DSP	winter semester	Measures for the Study in DSP, Art. 12/2a
	Active participation in a conference outside the Faculty of Economics of USB	winter semester	Measures for the Study in DSP, Art. 9/7c,e
	Submission of a study to the Economics Working Papers journal	winter semester	Measures for the Study in DSP, Art. 14/3
	Participation in the Student Scientific and Professional Activity competition and the seminars organized by the supervising department	summer semester	
	Passing the state doctoral examination	by the end of 3 rd year	Measures for the Study in DSP, Art. 14
	Active participation in a seminar of the supervising department with recommended participation of the professional public – the student presents their own dissertation thesis	prior the defence of the dissertation	
	Successful completion of the defence of the dissertation thesis	by the end of 3 rd year	Measures for the Study in DSP, Art. 15



Article 3 Other Obligations

- 1) At the beginning of a semester, the student of the DSP full-time form will communicate to the head of the department, to which the student has been assigned, at least two days of a week on which the student will be present at the department during normal working hours.
- 2) Teaching practice is a compulsory part of the doctoral study according to the Measures of the Dean, Article 9/7d. The scope and focus of the teaching practice is specified by the head of the supervising department in consultation with the supervisor.
- 3) Full-time doctoral students are obliged to attend meetings of the supervising department and to participate in the organization of pre-planned events organized by the supervising department or the faculty, such as entrance examinations, summer schools, conferences, etc. Such obligations will be specified by the supervisor, or by the head of the supervising department through agreement with the supervisor, or by the vice-dean for science and research.
- 4) Checks of the fulfilment of the above obligations in Article 3, Clauses 1, 2 and 3, will be performed by the head of the relevant supervising department and by the supervisor. Any failure to fulfil the duties will be judged by the Branch Board on the proposal of the head of the supervising department or the supervisor.

Article 4 Coming into Force

- 1) These Measures come into force on the day of their announcement and they will be binding in their entirety for the students commencing their studies in academic year 2019/2020.

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