



MEASURE OF THE DEAN OF THE FACULTY OF ECONOMICS No. 290/2025

**Amendment No. 3 to the Measure of the Dean of the Faculty of Economics
No. 215/2022 on Ensuring Studies in Doctoral Study Programs**

September 1, 2025

Article 1 Introductory Provisions

1. This measure (hereinafter referred to as 'the Amendment') amends the Measure of the Dean of the Faculty of Economics No. 215/2022 on ensuring studies in doctoral study programs (hereinafter referred to as the 'DSP Measure') as follows:
 - a) Article 4 newly entitled Scholarship for Students in the Full-time Form of Study; specifying in detail the types of doctoral scholarships granted to full-time students as well as the conditions and procedures for their award,
 - b) Article 12 Checking of Compliance with Study Obligations, providing detailed provisions on the evaluation of doctoral studies, the consequences of the results, and the possibility to submit objections, and
 - c) Article 14 Doctoral State Examination (DSE); clarifying that, in accordance with the legal regulation, it is included only in the studies of doctoral students enrolled after 1 March 2025, or whose first period of instruction commenced after that date.

Article 2 Subject of Amendment to the DSP Measure

1. Article 4 including its title shall be replaced by the following text:

'Scholarship for Students in the Full-time Form of Study'

- 1) Doctoral students enrolled from 1 September 2025, studying in the full-time form of study, who have not exceeded the standard length of study and for whom this is their first doctoral study program at a public or state higher education institution or its faculty, shall be granted a doctoral scholarship pursuant to Article 13(4) of the Scholarship Regulations of the University of South Bohemia (hereinafter also referred to as 'the Guaranteed Doctoral Scholarship'). The monthly amount of the Guaranteed Doctoral Scholarship is determined by Article 13(4) of the Scholarship Regulations of the USB.
- 2) The Guaranteed Doctoral Scholarship shall be awarded upon application, which must include a statutory declaration of all previous or concurrent doctoral studies; this shall not apply to applications submitted at least three months after enrolment.
- 3) Doctoral students enrolled before 1 September 2025, studying in the full-time form of study, who have not exceeded the standard length of study, as well as doctoral students enrolled from 1 September 2025, studying in the full-time form of study, who have not exceeded the standard length of study but for whom this is not their first doctoral study program at a public or state higher education institution or its faculty, shall be granted a basic doctoral scholarship. All periods of previous unsuccessful doctoral studies shall be added to the period of study under



the first or second subsection. The monthly amount of the basic scholarship is CZK 13,000.

- 4) The basic doctoral scholarship shall be granted ex officio. If the Dean cannot obtain evidence of previous study by using official records to which he/she has access, he/she shall request from the student a statutory declaration of his/her previous doctoral studies before issuing the decision. If the student fails to submit such a declaration within the specified period, it shall be presumed that prior to enrolment the student failed to complete four-year doctoral studies for a period of four years.
- 5) Students who have been granted a basic scholarship may also be granted a scholarship supplementing the basic doctoral scholarship (hereinafter referred to as 'the Compensatory Scholarship'). The monthly amount of the Compensatory Scholarship shall be calculated according to the rules for determining the amount of the Guaranteed Doctoral Scholarship and then reduced by the monthly amount of the basic doctoral scholarship.
- 6) The Compensatory Scholarship shall be granted upon application. The application must include a list of the applicant's previous publication outputs and a statutory declaration of the applicant's employment relationships in which, as an employee of the USB or of a cooperating employer pursuant to Section 91a(1) of the Higher Education Act, he/she performs creative activities related to the development of his/her dissertation. These may be existing contracts as of the date of submission of the application or contracts already concluded to be performed in the future. The declaration must contain the employer's identification details, job description, and the agreed, fixed, or determined monthly salary or wage. If necessary, the Dean may require the submission of the relevant employment contract(s) or other documents proving the facts necessary to determine the total amount of deductible remuneration without reasonable doubt. If the student fails to provide the required documents within the specified time limit, it shall be presumed that his/her total monthly deductible salary is at least equal to the minimum monthly wage multiplied by the coefficient 1.2 and then rounded up to the nearest ten Czech crowns. By applying for the Compensatory Scholarship, the student expresses consent to the processing of their personal data to the extent necessary for assessing the salary or wage relating to their employment at the USB or a cooperating employer where the student performs creative activities related to his/her dissertation.
- 7) The conditions for granting the Compensatory Scholarship are:
 - a) submission of the ISP (Individual Study Plan) containing study obligations set out in Table 1 of the Measure of the Dean of the Faculty of Economics No. 219/2022 on the obligations of students of the doctoral study program Economics and Management at the Faculty of Economics, University of South Bohemia, as amended by Amendment No. 1 (hereinafter referred to as 'the Measure on DSP EM Obligations'), for the year in which the student applies for the Compensatory Scholarship and for all future years of study; an application for a change in the ISP under Article 9(6) submitted via the IS STAG system, indicating the student's intention to apply for the Compensatory Scholarship, shall be assessed by the Study Field Committee without undue delay, no later than 15 days from the date of its submission,
 - b) presence at the workplace to the extent determined by the supervisor after mutual discussion of preferences and the content of full-time study activities, active participation in research and development (R&D) and teaching activities, as well as in popularization events organized by the faculty according to the instructions of the head of the training department or the supervisor (Table 1 of the Measure on DSP EM Obligations),
 - c) a fulfilment of all study obligations set by the ISP of the student for all past years of study



within the prescribed deadlines, and

- d) fulfilment of all study obligations linked to the full-time form of study set out in Table 1 of the Measure on DSP EM Obligations for all previous years of the applicant's study, regardless of whether the obligation was included in the ISP or not.
- 8) A student who has been granted the Guaranteed Doctoral Scholarship or the Compensatory Scholarship is obliged to report to the Dean any circumstances that could lead to the reduction or withdrawal of the scholarship, in particular, the establishment of new employment, changes in the job description, or increases in the salary or wage relating to their employment at the USB or a cooperating employer pursuant to Section 91a(1) of the Higher Education Act, which were known to the Dean at the time of granting the scholarship. If a student who has been granted the Compensatory Scholarship withdraws consent to the processing of personal data under Section 6, it shall be presumed that his/her total monthly deductible salary is at least equal to the minimum monthly wage multiplied by the coefficient 1.2 and then rounded up to the nearest ten Czech crowns.
- 9) The Guaranteed Doctoral Scholarship shall be granted for the period from the beginning of the academic year, but no earlier than the date of enrolment or re-enrolment, until the end of the academic year, including July and August. The Compensatory Scholarship shall be granted for the period from the date of submission of the application, but no earlier than from the beginning of the academic year, until the end of the academic year, including July and August. If, at the time of the scholarship decision, it is reasonably assumed that the student will cease to meet the conditions before the end of the academic year, the scholarship shall only be granted for the corresponding period. This does not affect the student's right to apply for the scholarship for the remainder of the academic year, or to request its granting ex officio, should circumstances arise indicating that the student will fail to meet the conditions later.
- 10) Within the period defined in Section 9, the scholarship shall be granted for each month in which the student meets the conditions for its award as of the first calendar day of the given month.
- 11) The decision to grant the scholarship shall cease to be effective on the day of completion of studies, the day of interruption of studies, or the day of exceeding the standard length of study, whichever comes first. If the decision ceases to be effective due to the occurrence of a termination condition, the scholarship shall cease to be paid immediately. If it is subsequently revealed that the scholarship should not have been paid in a given month due to the termination condition, the funds paid are deemed to have been paid unduly, and the recipient shall return them without undue delay after becoming aware of this fact.
- 12) If it is revealed during the checking of compliance with study obligations (Article 12) that the student is seriously failing to fulfil the obligations arising from the ISP, the Dean shall reduce or withdraw the scholarship. Before issuing the decision, the Dean may provide the student with an adequate opportunity to comment on the supporting documents.
2. In Article 9(1), the following text shall be added at the end:
- 'Students are obliged to remain in regular contact with their supervisor and, whenever requested by the supervisor, inform him or her about the current fulfilment of study obligations set by the ISP, or submit supporting documents proving such fulfilment, within the time limit specified by the supervisor, but not later than 5 working days.'



3. Article 9(2) shall read as follows:

‘The student shall submit the proposal of the ISP for approval by the relevant Study Field Committee of the DSP by 15 September of the relevant academic year in the first year of study. The ISP shall be accompanied by a Framework Methodology for the Dissertation, in the recommended length of 3–5 pages, which the student shall submit for approval by the relevant Study Field Committee of the DSP by 5 January of the relevant academic year in the first year of study. The methodology shall contain a problem analysis, research objectives, methods, expected data sources, a bibliography, and a schedule for the dissertation.’

4. In Article 9(7), a new Subsection j) shall be added as follows:

‘j) In the case of a student studying in the full-time form of study, applying for or receiving the Guaranteed Doctoral Scholarship or Compensatory Scholarship, attendance at the workplace to the extent determined by the supervisor after mutual discussion of preferences and the content of full-time study activities, active participation in research and development (R&D) and teaching activities, and popularization events organized by the faculty shall be compulsory.’

5. Article 12(1) shall be replaced by the following text:

‘The Study Field Committee shall conduct an annual evaluation of the student’s ISP fulfilment. The ISP shall be reviewed on the basis of documents submitted by the student by 15 June of the relevant academic year. The supervisor may propose an extraordinary evaluation, which the Study Field Committee shall carry out within one month of the proposal. The Study Field Committee may also carry out an extraordinary evaluation on its own initiative. When determining the date of the extraordinary evaluation, the Study Field Committee shall always set a deadline for the submission of documents by the student, which must not be shorter than 14 days. The supervisor shall comment on the evaluation.’

6. In Article 12 of the Measure, new Sections 6 to 15 shall be added at the end, which read as follows:

6) The outcome of the evaluation of ISP fulfilment is a conclusion that, during the evaluated period, the student

- a) fulfilled all their obligations set by the ISP, or
- b) has not failed to fulfil all their obligations set by the ISP.

7) If the Study Field Committee concludes that the student has not failed to fulfil all their obligations set by the ISP during the evaluated period, it shall further assess, considering previous evaluations of ISP fulfilment, whether the student has:

- a) failed to meet only partial obligations set by the ISP, while, considering the circumstances of such non-fulfilment as well as the regularity and timeliness of fulfilling other obligations in the evaluated period, it is legitimate to assume sufficient progress in doctoral studies leading to its successful completion within the standard period of study or within another reasonably close period, or
- b) failed to meet obligations set by the ISP to such an extent that it is not possible to legitimately assume sufficient progress in doctoral studies leading to its successful completion within the standard period of study or within another reasonably close period.



- This shall not apply if the conclusion under Subsection a) or b) is determined by the rules under Section 8 or 13.
- 8) It shall always be deemed that the student has failed to meet only partial obligations set by the ISP [Subsection 7(a)] if the student failed one subject enrolled for the first time and fulfilled all other study obligations.
 - 9) If the student has failed to meet only partial obligations set by the ISP, the Study Field Committee shall set an additional deadline for their fulfilment. If necessary, the Study Field Committee shall at the same time update the ISP and/or determine an alternative method of fulfilling the unfulfilled obligations consistent with the existing ISP; this may include setting a date for an extraordinary evaluation of doctoral studies.
 - 10) If a student in the full-time form of study has failed to meet only partial obligations set by the ISP, but to an extent greater than negligible, this shall be considered a serious way of failing to fulfil study obligations arising from his/her individual study plan under Section 91a(6) of the Higher Education Act, which, in accordance with the relevant provision, is grounds for reducing or withdrawing the doctoral scholarship; the Study Field Committee shall inform the Dean thereof without delay.
 - 11) In the case of serious non-fulfilment of study obligations arising from the individual study plan, the Dean shall reduce the Guaranteed Doctoral Scholarship or the Compensatory Scholarship by at least CZK 5,000; or withdraw the Compensatory Scholarship. This shall not apply if the student proves that the serious non-fulfilment of study obligations occurred for serious health reasons whose origin or course was of such a nature that it cannot reasonably be required of the student to interrupt his/her studies instead of not fulfilling the study obligations. In the case of exceptionally serious non-fulfilment of study obligations, the Dean shall withdraw the Guaranteed Doctoral Scholarship or the basic scholarship and, if it has been granted, also the Compensatory Scholarship. However, if the student proves that the exceptionally serious non-fulfilment of study obligations occurred for serious health reasons whose origin or course was of such a nature that it cannot reasonably be required of the student to interrupt his/her studies instead of not fulfilling the study obligations, the Dean shall only reduce the scholarship, but by no less than CZK 5,000.
 - 12) The Dean shall decide on the reduction or withdrawal of the scholarship under Section 11 without undue delay; before issuing the decision, the Dean may inform the student of the possibility to comment on the documents forming the basis of the decision. The student is entitled to request the restoration of the original amount of the scholarship only after fulfilling all the unfulfilled obligations, or if the Study Field Committee has set a date for extraordinary evaluation of doctoral studies, only after this evaluation.
 - 13) It shall always be deemed that the student has failed to meet the obligations set by the ISP to such an extent that it is not possible to assume legitimately sufficient progress in doctoral studies leading to its successful completion [Subsection 7(b)], if
 - a) he/she has failed a repeatedly enrolled subject within the deadline set for its fulfilment, or
 - b) he/she has failed repeatedly to fulfil a partial obligation or several such obligations for which the Study Field Committee had already set an additional deadline in the past (Section 9).
 - 14) Failure to meet any obligations set by the ISP to such an extent that it is not possible to assume legitimately sufficient progress in doctoral studies leading to its successful completion within the standard period of study or within another reasonably close period [Subsection 7(b)], shall constitute a failure to meet the requirements arising from the study program under the Study



and Examination Regulations (Subsection 56(1)(b) of the Higher Education Act); as a result, the Dean shall decide to terminate the student's studies. The Study Field Committee shall immediately inform the Dean of the fulfilment of the conditions referred to in the preceding subsection.

- 15) If the student has objections to the process or result of the evaluation of ISP fulfilment, he/she must submit them in writing no later than five days from the date on which he/she learns of the result of the evaluation of ISP fulfilment, to the Vice-Dean for Science and Research. The Vice-Dean shall, without undue delay, request a written opinion from the Chair of the Study Field Committee and, together with it and the record of the course of the evaluation of ISP fulfilment, forward the objections to the Dean for decision. If the student does not raise objections within the period of time and in the manner set out in the first clause, it shall be deemed that the process and result of the evaluation of ISP fulfilment were free of any defects, and the Dean of the Faculty of Economics or the Rector of the University of South Bohemia shall not be entitled to review the evaluation of ISP fulfilment in the future, in cases of decisions on the reduction or withdrawal of the scholarship or on the termination of studies or on the appeal against a decision by which the scholarship was reduced or withdrawn or by which studies were terminated. The student must be informed of this no later than upon receipt of the result of the evaluation of his/her doctoral studies. The Dean shall review the objections within 30 days of the submission of the documents referred to in the second clause, and may, if necessary, first request written statements or personal opinions from other persons. If the Dean concludes that the contested facts did or could have influenced the result of the evaluation of ISP fulfilment, he/she shall decide to annul it and to repeat the evaluation, with the mandatory participation of the student; the date of the repeated evaluation shall be set by the Dean after the opinion of the Chair of the Study Field Committee, so that it takes place by the end of the month following the day on which the result of the evaluation was annulled. In the opposite case, the Dean shall decide to confirm the result of the evaluation of ISP fulfilment. The Dean may also annul the evaluation of ISP fulfilment on his/her own initiative but shall first request the opinion of the Study Field Committee.

7. In Article 14, a new Section 1 shall be added as follows:

‘1) The DSE is included in the studies of students enrolled before 1 March 2025, whose first period of instruction in the given study commenced before 1 March 2025. Students enrolled after this date shall not take the DSE.’

The existing Sections 1–10 shall become Sections 2–11.

8. In Article 14(6)(a), the words ‘Section 3 of Article 14’ shall be replaced by the words ‘Section 4’.



**Ekonomická
fakulta
Faculty
of Economics**

**Jihočeská univerzita
v Českých Budějovicích
University of South Bohemia
in České Budějovice**

Article 3

Final Provisions

This Measure shall enter into force on the date of its promulgation.

doc. RNDr. Zuzana Dvořáková Líšková, Ph.D., v. r.
Dean of the Faculty of Economics

Responsible person: doc. Ing. Ladislav Rolínek, Ph.D.
Vice-Dean for Science and Research of the Faculty of Economics